



# Information leaflet for persons attending conferences, congresses, etc., organised by the University of Camerino

This Information Leaflet, pursuant to Art. 13 of EU Regulation 2016/679 (GDPR), is intended for persons who attend conferences, congresses, seminars, events, and/or initiatives organised by the University of Camerino (hereinafter also “University”).

For the legal basis of the processing, please refer to the Art. 6, paragraph 1, letter e), of EU Regulation 2016/679 (GDPR).

## Subjects of the processing

- The Data Controller of personal data is the University of Camerino, with registered office in Piazza Cavour 19/f – Camerino and operational headquarters in via D'Accorso 16, Camerino, in the person of the Rector as Legal Representative. Contact details: E-mail: [rettore@unicam.it](mailto:rettore@unicam.it); Certified E-mail: [protocol@pec.unicam.it](mailto:protocol@pec.unicam.it)
- The contact details of the Data Protection Officer are: E-mail: [rpd@unicam.it](mailto:rpd@unicam.it) Certified E-mail: [rpd@pec.unicam.it](mailto:rpd@pec.unicam.it)

## Processing purposes and methods

The data being processed will be processed exclusively for purposes attributable to the performance of conference and congress activities, in particular:

**for the organisation of the event in question** (including the recording of attendance and participation, where applicable, and the issue of a certificate of participation, where applicable);

**for communications relating to the event;**

**for purposes of information, communication, promotion and documentation of the UNICAM event and activities.** The event may be filmed, and audio-video recorded. The data being processed, including images, video footage and audio/video recordings (hereinafter, the “Images”) made during the event, will be processed, in compliance with the provisions of the aforementioned EU Regulation 679/2016, and the national legislation on the protection of personal data (Legislative Decree 196/2003 as amended by Legislative Decree 101/2018). The images collected will be stored, also in electronic form and on any technological support for the purposes and within the limits defined above, and may be disseminated on the institutional website and through social channels (Facebook, Twitter, etc). The use of the images does not give the right to any compensation. As required by art. 10 of the Civil Code, the University undertakes



to avoid any use of the images that could cause damage to the honour, reputation or decorum of the person portrayed, filmed, or recorded.

For the purposes described above, it is not necessary to express a formal consent. In the case of providing data pertaining to minors, it is necessary that the attached form be completed and sent by the parents, by those who exercise parental authority, or legal representatives of the subject.

The data will be processed, also with the aid of electronic tools, by specifically appointed subjects, for institutional, research, cultural and educational purposes, as well as for communication and dissemination activities of the University.

## Data retention period

The University, in line with the principles applicable to the processing of data pursuant to Art. 5 EU Regulation 679/2016, will keep the data collected for a period of time not exceeding the achievement of the purposes, and with particular regard to the principle of limitation of conservation.

## Nature of data

The provision of data is optional. However, the refusal to provide data will make it impossible to register, and therefore to participate in the event.

## Rights of the Interested Party

Interested parties enjoy the rights referred to in sections 2, 3 and 4 of Chapter III of EU Regulation 2016/679 (Articles 15 to 22).

In particular, they have the right to request from the data controller: access to personal data and rectification, cancellation of the same, limitation of treatment that concerns them, opposition to their treatment and data portability. They also have the right to lodge a complaint with a supervisory authority.

These rights may be exercised by contacting the Data Controller (see paragraph "Subjects of the processing").